The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 4, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from March 28, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 4, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of <u>\$141,870.48</u> on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of

Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 4, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of <u>\$325,435.06</u> on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

In the Matter of Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-040423-30

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$135,765.28 to amend ARPA LEP Hiring and Technology fund #946,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

ARPA LEP Hiring and Technology FUND #946 \$135,765.28 (946.0000.4571 ARPA LEP Hiring \$95,289.03) (946.0000.4576 ARPA LEP Technology \$40,476.25)

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of Appropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

\$54,953.60 – 946.1142.5102 – Salary/ ARPA LEP Hiring & Technology Fund – Sheriff
\$796.83 – 946.1142.5202 – Medicare/ ARPA LEP Hiring & Technology Fund – Sheriff
\$29,412.00 – 946.1142.5203 – Insurance/ ARPA LEP Hiring & Technology Fund – Sheriff
\$180.00 – 946.1142.5205 – Worker's Comp /ARPA LEP Hiring & Technology Fund – Sheriff
\$9,946.60 – 946.1142.5212 – PERS LE / ARPA LEP Hiring & Technology Fund – Sheriff
\$40,476.25 – 946.1143.5501 – Equipment / ARPA LEP Hiring & Technology Fund - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of New Fund:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW FUND:

946 - ARPA LE Hiring & Technology Fund - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

In the Matter of New Line Item:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEM:

946.0000.4571 – ARPA LE Hiring – Sheriff 946.0000.4576 – ARPA LEP Technology – Sheriff 946.0000.4910 – Advances In ARPA – Sheriff 946.1142.5102 – Salary Hiring - Sheriff 946.1142.5202 – Medicare Hiring – Sheriff 946.1142.5203 Insurance Hiring – Sheriff 946.1142.5205 – Worker's Comp Hiring – Sheriff 946.1142.5212 – PERS LE Hiring – Sheriff 946.1142.5801 – Advances Out Hiring – Sheriff 946.1143.5501 – Equipment Technology – Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Board of Elections Tenable findings 100% Client Authentication, 0 Critical Findings, 0 High Findings and remaining medium findings are awaiting Microsoft updates.
- System has been setup and is in full operation for BOE Camera streaming.
 - o https://lookup.boe.ohio.gov/bsv/pickaway/
- Juvenile Court Upgrade complete.
- The Network Extenders have been configured and deployed to both sides of the Service Center.
- Building Department iPads replacement underway.
- Update concerning project with William Greer.
 - o Some equipment has arrived.
- Spectrum issued a planned outage of service on April 7th as part of preparation of increasing our bandwidth. New fiber has been installed.
- Quote from Mark Tucker for pulling tracer wire.
- Mr. Adkins will be meeting with Tim Colburn and Jessica Rooney.
 - Larry to do evaluation of requirements for the phone port.
 - > TNT quoting wiring and termination.
 - ➤ Meeting being arranged with NuMSP Notice letter written.
 - ➤ Spectrum has been contacted no order placed at this time.
 - Quote obtained for the Switch and Access Points.
- In the process of porting 3 of 6 lines of the EOC to the E-MetroTel system. Case# 09278187
- Working with Mark to lock down Exchange O365
 - > Getting Quote for Windows Defender and upgrade to E3 licenses.
- Mr. Adkins met with SO at EMA Building to discuss planning for planned power outage.
 - Outage expected to take from 2 to 8 hours.
 - The current plan is to have 911 calls routed to the City.
 - A need for a replicated CAD server was brought up.
 - ➤ Planning for the needed network configuration to support the replicated CAD server is in progress.
- External WiFi for SO is in Gas Pump System Replacement use.
- Teams Meeting for preparation of SO migration Friday morning.
- Teams meeting with Equivant concerning Clerk of Courts Application migration to cloud.
- Dog Shelter was down Sunday due to UPS failure. PDU was put in until replacement of UPS.

• Email Archiving.

In the Matter of Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported that it seems to be that people are just abandoning their dogs by dropping them off at places like Hargus Lake.
- The shelter has been working with fostering dogs with families before adopting and it seems to be going well. Every dog that has been fostered has been adopted.

In the Matter of Report Provided by Gary Cameron:

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Ohio EMA Conference 2 days, Police Chief Meeting and Circleville City Council Meeting.
- Next week Groundbreaking Ceremony SW Pickaway Fire.
- General Information
 - > Run card project continuing.
 - ➤ Continued communications with MARCS to develop a standardized radio system cleaning up Pickaway County database and inventory.
 - Critical Incident Debriefing project continues developing relationship with Scioto Valley Peer Assistance Team.
 - Working with PICCA to establish a Disaster Relief Fund.
 - ➤ Continued reports of cyber-crime/hacking forwarded to IT.
- EMA Projects
 - ➤ Purchase of a damage assessment tool for the County Waiting to set up training with vendor.
 - ➤ Upfitting command trailer Building radios and installing markings.
 - ➤ PCSO fiber connection conversion Timeline estimate 5/2/23.
 - > Developing a law enforcement mutual aid pact for consideration county-wide. No response from LE.
 - ➤ EMA inventory audit more shelving space needed at EOC.
 - ➤ Homeland Security grant of \$58,804 to purchase PPE for law enforcement working with State to resolve electronic reporting issues.
- Issues requiring Commissioners Support/Notification:
 - > MOU for Siren Maintenance.
 - Unknown if an MOU exists for EMA dues.

In the Matter of

Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: April 11th Agenda
 - ➤ Potential Single Lot Subdivision Parcel #: J240-0-002-00-141-00
 - ➤ Potential Variance Request for same parcel on platting requirement.
- Outstanding Plats:
 - ➤ Navah Place Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted.
 - ➤ Stonerock Road Subdivision Section 2, need confirmation of Health Department approval.
- Lot Splits:
 - Approved 2 lot splits in the last week, 8 open applications currently.
- CDBG: No update.

In the Matter of Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims, or unemployment claims filed this week. There was one BWC inductrial commissioner denial request to reopen 2018 claim.
- No current auction items listed on Govedeals.com.
- One new hire packet was sent out last week (JFS). A total of 16 new hire packets were handed out year-to-date. Received two applications for the full-time custodial position. Interview last Wednesday, March 29th. Maintenance Worker for the Sheriff's Office is posted with no applicants.
- Wilson Partners had a phone conference with Met Life last Thursday, March 27th. Still finalizing Wellness incentive payments with the Auditor's Office and on-site events with CEBCO, Adena Health and Care Works.
- Mr. Rogols met with maintenance staff last Thursday to discuss the 2023 capital improvement assignments and provided a maintenance update.
 - ➤ Generators: Install of new meter by Columbia Gas started this morning. Once completed Generac to come and commission within two days.
 - ➤ Tuckpointing: Problems with degraded lintels on alley side. WDC inspected yesterday, Monday, March 27th and recommended brick in portions with siding. Lintels remain in place and reinforced by new block. Work moved to upper levels (lift in place). Started engineer's Office / old jail yesterday.
 - Fairgrounds: Water damage repair -remodel work and carpet finished. Pending review of punch list. Meeting with Micro Systems this Wednesday, April 5th to finalize furniture.
 - ➤ Courthouse: Fire alarm installation most conduit installed. Adding techs this week to speed install. Started pulling wire and installing devices in offices. Estimated fire alarm panel start-up next week.
 - ➤ The Common Pleas Court carpet installation is partially complete. Ran out of carpet in from Alice Mallott's office door. Carpet on order and should be completed this week.

In the Matter of Building Department Monthly Report:

The monthly report for the Pickaway County Building Department was filed for the month ending March 2023.

A total of \$29,024.21 was reported being collected as follows:

Permits		
Registration	33	\$2,475.00
Commercial	24	\$14,863.21
Residential	79	\$11,686.00
Total Inspections Performe	d	
Residential	343	
Commercial	93	
City Enforcement	1	
Total Inspections	437	
Residential Plan Review	31	

New Home Permits by Jurisdiction:		
Commercial Point	2	
Darby Twp	3	
Deercreek Twp.	1	
Pickaway Twp.	1	
Saltcreek Twp.	1	
Scioto Twp.	1	
Williamsport	1	
Total New Homes	10	

In the Matter of Executive Session:

At 9:55 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mike Whitten, Republican Central Committee in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:21 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of Pickaway County Sheriff's Report:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- Sheriff Hafey reported that the order of new bullet proof vest came in. They try to replace ever five years.
- Pickaway County Deputies participated in CPA training, AED and Stop the Bleeding first aid techniques.

In the Matter of Bid Opening Conducted for the Job and Family Services Parking Lot For the Pickaway County Engineer's Office:

A bid opening was conducted for the Job and Family Services Parking Lot for the Pickaway County Engineering Department.

The following bids were opened and read aloud:

Cox Paving LLC Roese Bros. Paving

\$167,904.18 \$157,865.89

Brecks Paving Kokosing Construction Company

\$137,195.00 \$181,873.00

Spires Paving CompanyThe Shelly Company

\$109,383.80 \$170,159.50

The bids were turned over to Anthony Neff, Deputy County Engineer for review and contact award recommendation.

In the Matter of Executive Session:

At 10:39 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:43 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of John Robert Walker Hired as Custodial Worker I:

Mr. Rogols, Deputy County Administrator and April Dengler, County Administrator, conducted interviews for the Custodial Worker I position, and it was their recommendation to hire John-Robert Walker. Following a brief discussion regarding the recommendation, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to hire John-Robert Walker, Circleville, Ohio, as a Custodial Worker I for the full-time shift, effective April 10th, with a 6-month probation period.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of Out of County Travel Approved For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of April 2023, at the total probable cost \$2,065.24. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler discussed the bill for jail booking fees.
- The subpoenas in the Circleville Solar case have been withdrawn.
- Ms. Dengler discussed the LATCF reporting fled March 31, 2023. Zero amount reported, however \$100,000.00 allocated.

In the Matter of Pickaway County Jail Sanitary Repair Project Change Order No. 1A-2 with Farber Corporation.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute Change Order No. 1A-2 with Farber Corporation. Change to provide materials, equipment, and labor to install VCT in corridor B129 and D101and add \$30,185.33. Use remainder of allowance #1. Provide and install joist tape to all pressure treated wood joists as required by Owner. Add \$21,122.60 to the contract.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of Commercial Monitoring and Alarm Services Agreement with Koorsen Fire and Security.

Mr. Rogols presented fire alarm monitoring agreements. Fire alarm, sprinkler and suppression monitoring at the rate of \$40.00 per month with cellular communicator. The cost of the first month with installation is \$895.00 per location for a three-year contract term. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Marc Rogols, Deputy County Administrator to execute the Commercial Monitoring and Alarm Services Agreement with Koorsen Fire and Security for the following locations:

Pickaway County Job and Family Services Pickaway County Service Center

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of Fire Inspection Services with Koorsen Fire and Security.

Mr. Rogols presented fire inspection proposal. Emergency and Exit Lights and Fire Alarm and Detection Systems inspection at the listed per location for a one-year contract term. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Marc Rogols, Deputy County Administrator to execute the Proposal for Inspection Services with Koorsen Fire and Security for the following locations:

Pickaway County Job and Family Services - \$1,160.00 a year Pickaway County Service Center - \$920.00 per year

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

In the Matter of T-N-T Cabling Solutions Installation of Trace Wire from Pickaway County Emergency Management to Old Jail.

Robert Adkins presented a quote from T-N-T Cabling Solutions for the installation of tracer wire from Emergency Management Services to the old jail for the purpose of updating network for various county offices. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote received from T-N-T Cabling Solutions in the amount of \$5,585.00 for the installation of tracer wire in existing conduit from EMA to the old Jail to be paid from American Rescue Plan funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of Presidio Network Solutions Group, LLC Software and Licensing for Networking from Pickaway County Emergency Management to Old Jail.

Robert Adkins presented a quote from Presidio Networked Solutions Group, LLC for Meraki Software and Licensing for networking from Emergency Management Services to the old jail for the purpose of updating network for various county offices. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote received from Presidio Networked Solutions Group, LLC in the amount of \$9,651.96 to be paid from American Rescue Plan funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of Kelli Johnson, Representative for US Senator JD Vance, Update:

Kelli Johnson, Representative for US Senator JD Vance, met with the Commissioners to provide an update. She now has Pickaway County, which gives her 22 counties under her district. Representative Vance is doing well. They are scheduling events now into October and plan to make it to Pickaway County.

In the Matter of
Bid Opening Conducted for the
Lancaster Pike Entrance
For the Pickaway County Commissioners' Office:

A bid opening was conducted for the Lancaster Pike Entrance Project for the Pickaway County Commissioners' Office.

The following bids were opened and read aloud:

Darby Creek Excavating Inc. Axis Civil Construction LLC

\$448,378.90 \$395,860.92

The bids were turned over to MS Consultants for review and contact award recommendation.

In the Matter of Executive Session:

At 1:25 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber and Jenna Wood, P3, Tim McGinnis, Planning & Development, Angela Karr, Clerk, Marc Rogols, Deputy County Administrator and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:00 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of Bid Opening Conducted for the Pickaway County Sheriff's Office Jail Garage Roof Repair Project:

A bid opening was conducted for the Jail Garage Roof Repair Project for the Pickaway County Sheriff's Office with Jason Thunderburg, WDC Group in attendance.

The following bids were opened and read aloud:

JB Roofing **Revere Roofing Company Inc** Base Bid: \$189,413.00 Base Bid: \$170,290.00 Dumpster: \$750.00 Dumpster: \$900.00 Labor/ Unit General: \$42.76 Labor/ Unit General: \$83.49 Labor/ Unit Skilled \$83.49 Labor/ Unit Skilled: \$40.50 Unit Per Sq. Ft.: \$20.00 Unit Per Sq. Ft.: \$32.00

BK Contracting

Base Bid: \$175,400.00 Dumpster: \$500.00 Labor/ Unit General: \$65.00 Labor/ Unit Skilled: \$65.00 Unit Per Sq. Ft.: \$9.75

The bids were turned over to Mr. Thunderburg for review and contact award recommendation.

In the Matter of Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending March 25, 2023.

A total of \$455.00 was reported being collected as follows: \$180 in adoptions; \$90 dog license; \$45 in dog license late penalty; \$40 in owner turn-ins; \$75 in microchip fees and \$25 in redemptions.

One (1) stray dog was processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner BOARD OF COUNTY COMMISSIONERS PICKAWAY COUNTY, OHIO